

PROCEEDINGS OF THE PRINCIPAL, GOVERNMENT DEGREE COLLEGE, RAMPACHODAVARAM.

PRESENT :DR.K Vasudha, M.Sc., Ph.D.,

Rc.No.Spl./A/College Committees/2024-25

Dated: 05-11-2024.

Sub: - Government Degree College, Rampachodavaram, A.S.R District – Constitution of College Committees – A.Y 2024-2025 - Orders – Issued – reg.

Ref:- 1. Rc.No.Spl/A/College Committees/2024-2025, Dated: 09.08.2024.
2. Staff Meeting Resolutions , Dated:04.11.2024.

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ORDER:-

Principal is pleased to constitute various committees of Government Degree College, Rampachodavaram for the Academic year 2024-25 with immediate effect.

General Duties of Committees:

The below Committees Convenors are instructed to submit Committee wise reports on every month first week.

1. Convenors should maintain Committee records personally,
2. Convenors should constitute two students' members
3. Maintaining Committee records list submit to this office time to time,
4. Follow up the duties regularly,
5. Any other work entrusted by the principal.

General Instructions to staff:

1. All the members of teaching and non teaching staff shall report to college duties by 9.30 AM
2. Staff reporting to college duties after 9.45 AM shall sign in the late register by clearly mentioning the reason and time.
3. Staff should invariably sign in the movement register as and when they venture out during the college working hours and shall also clearly mention the reason as well note down the time out and time in.
4. Staff shall seek prior permission from the Principal to avail casual leave at least one day in advance.

College Core Committee :

Sl.No.	Name	Designation	Committee Position	Signature
1.	Dr. D Vasudha	Principal	Chairman	
2.	Sri D Ravi Kumar	Lecturer in Telugu	Member	
3.	Sri SRB Chakravarthy	Lecturer in English	Member	
4.	Smt M Siva Kumari	Lecturer in Computer Applications	Member	
5.	Sri K G Venkatesh	Lecturer in Telugu	Member	
6.	Sri B Sunil Bharat Chand	Senior Assistant	Member	

In charges of the Departments

S.No	Department	Name of the Lecturer	Designation	Signature
1	English	Sri SRB Chakravarthy	Lecturer in English	
2	Telugu	Sri D. Ravi Kumar	Lecturer in Telugu	
3	Commerce & Computer Applications	Smt. M Siva Kumari	Lecturer in Computer Applications	
4	Mathematics	Smt M Siva Kumari (Sri G Durga Prasad)	Lecturer in Computer Applications (G F in Mathematics)	
5	Physics	Sri M Naga Mohan Rao	Lecturer in Physics	
6	Chemistry	Sri K G Venkatesh	Lecturer in Chemistry	
7	History	Sri SRB Chakravarthy (Smt. J Suneetha Kumari)	Lecturer in English (G F in History)	
8	Economics	Sri SRB Chakravarthy (Sri B Lakshmana Rao)	Lecturer in English (G F in Economics)	
9	Political Sciences	Sri SRB Chakravarthy (Kum. S Kumari)	Lecturer in English (Lecturer in Political Sciences)	
10	Forestry	Sri K G Venkatesh (Smt. K Usha Rani)	Lecturer in Chemistry (G F in Forestry)	
11	Botany	Sri K G Venkatesh (Kum. G. Sravani)	Lecturer in Chemistry (G F in Botany)	
12	Zoology	Sri K G Venkatesh (Sri B V V Satish)	Lecturer in Chemistry (G F in Zoology)	
13	Office	Sri B Sunil Bharat Chand	Senior Assistant	
14	Library	Sri B Niranjan	G F in Library Sciences	
15	Physical Education	Sri K Prabhakara Rao	G F in Physical Director	
16	NSS	Sri D Ravi Kumar	Lecturer in Telugu	

Committees list is as follows:-

1. Examination Cell (Internal, University & other exams) Committee:

Sl.No.	Name	Designation	Committee Position	Signature
1.	Sri. SRB Chakravarthy	Lec in English	Convenor	
2.	Sri. K G Venkatesh	Lec in Chemistry	Co-Convenor	
3.	Smt J S Suneetha Kumari	GF in History	Member	
4.	Sri M Ganesh	GF in Chemistry	Member	
5.	Dr. P Anand	GF in Commerce	Member	
6.	T. Rajanna Dora	Record Assistant	Member	
7.	M J Sahaja	Office Subordinate	Member	

The Committee is instructed to holding charges as given below:

1. Maintenance of Student Semester Marks lists
2. Maintenance and Preparation of Student Semester Marks Registers
3. Maintenance and Preparation of Practical and Session Award lists
4. Semester Hall tickets Distribution
5. Preparation of Mid, Model Semester Exams Time-table
6. Maintenance of Mid exams Marks Registers
7. Preparation of Mid exam Papers
8. Preparation of Internal & External Examination Time tables & Sitting plans
9. Preparation of Student Attendance

Shortage list

10. Any other work entrusted by the principal

2. IQAC/NAAC/AISHE/NIRF Committee:

Sl.No.	Name	Designation	Committee Position	Signature
1.	Dr. K Vasudha	Principal	Chairman	
2.	Sri SRB Chakravarthy	Lecturer in English	Convenor	
3.	M Siva Kumari	Lecturer in Computer Applications	Member	
4.	Sri. K G Venkatesh	Lecturer in Chemistry	Member	
4.	Sri G Durga Prasad	GF in Mathematics	Member	
5.	Sri B Niranjan	GF in Library Science	Member	

3. Research Committee:

Sl.No.	Name	Designation	Committee Position	Signature
1.	Dr. K Vasudha	Principal	Chairman	
2.	Sri. K G Venkatesh	Lecturer in Chemistry	Convenor	
3.	Sri SRB Chakravarthy	Lecturer in English	Member	
4.	Dr P Anand	GF in Commerce	Member	
5.	Sri. D Ravi Kumar	Lecturer in Telugu	Member	
6.	Sri Ch Sreenu	GF in Commerce	Member	

4. Skill Development/Skill Hub/JKC/ Placements Committee:

1.	Sri K G Venkatesh	Lecturer in Chemistry	Convenor	
2.	Smt M Siva Kumari	Lecturer in Computer Applications	Member	
3.	Sri SRB Chakravarthy	Lecturer in English	Member	
4.	Smt. B Kalyani	ESC Coordinator	Member	

4. NSS / Indian Red Cross & Red Ribbon/Eco Club Committee:

1.	Sri. D Ravi Kumar	Lecturer in Telugu	Convenor	
2.	Sri. K Prabhakara Rao	GF in Physical Director	Member	
3.	Smt K Usha Rani	GF in Forestry	Member	
4.	Sri M Ganesh	GF in Chemistry	Member	
5.	Sri N Ashok	GF in Zoology	Member	

5. Cultural Club Committee:

1.	Sri SRB Chakravarthy	Lecturer in English	Convenor	
2.	Smt J S Suneetha Kumari	GF in History	Member	
3.	Kum G Sravani	GF in Botany	Member	
4.	Smt M Siva Kumari	Lecturer in Computer Applications	Member	

6. Canteen Committee:

1.	Sri D Ravi Kumar	Lecturer in Telugu	Convenor	
2.	Sri SRB Chakravarthy	Lecturer in English	Member	
3.	Sri G Durga Prasad	GF in Mathematics	Member	
4.	Sri B Lakshmana Rao	GF in Economics	Member	

7. Games and Sports Committee:

1.	Sri K G Venkatesh	Lecturer in Chemistry	Convenor	
2.	Sri. K Prabhakara Rao	GF in Physical Education	Member	
5.	Sri B V V Satish	GF in Zoology	Member	

8. Library Committee:

1.	Sri SRB Chakravarthy	Lecturer in English	Convenor	
2.	Sri B Niranjan	GF in Librarian	Member	
3.	Sri P Ramji Bheem Rao	GF in Commerce	Member	
4.	Sri B Lakshmana Rao	GF in Economics	Member	

9. Admissions Committee:

1.	Dr. K Vasudha	Principal	Chairman	
2.	Sri. D Ravi Kumar	Lecturer in Telugu	Convenor for Arts & Commerce	
3.	Sri SRB Chakravarthy	Lecturer in English	Convenor for Sciences	
4.	Sri B Lakshmana Rao	GF in Economics	B A Honours (Economics)	
5.	Smt. J S Suneetha Kumari	GF in History	BA Honours (History)	
6.	Smt. M Siva Kumari	Lec. In Comp. Appl.	B.Com Honours (CA)	

7.	Sri K G Venkatesh	Lec in Chemistry	B.Sc Honours (Chemistry)	
8.	Sri B V V Satish	GF in Zoology	B.Sc Honours (Zoology)	
9	Smt. G Sravani	GF in Botany	B.Sc Honours (Botany)	

10. Women Empowerment/Anti Ragging Committee:

1.	Smt. M Siva Kumari	Lecturer in Comp. Appl.	Convenor	
2.	Smt J S Suneetha Kumari	GF in History	Member	
3.	Smt K Usha Rani	GF in Forestry	Member	
4.	Kum G Sravani	GF in Botany	Member	
5.	Kum S Kumari	GF in Political Science	Member	

11. Academic Committee:

1.	Sri SRB Chakravarthy	Lec. In English	Academic Coordinator	
2.	Sri. D Ravi Kumar	Lecturer in Telugu	Asst. Academic Coordinator	
3.	Sri G Durga Prasad	GF in Mathematics	Member	
4.	Smt J S Suneetha Kumari	GF in History	Member	
5.	Sri P Ramjee Bhima Rao	GF in Commerce	Member	
6	Sri M Ganesh	GF in Chemistry	Member	

12. Drug free/ Students Welfare/ General Discipline and Students Grievance& Internal Complaint Cell Committee:

1.	Sri D Ravi Kumar	NSS PO & Lecturer in Telugu	Convenor	
2.	Sri B Lakshmana Rao	GF in Economics	Member	
3.	Sri G Durga Prasad	GF in Mathematics	Member	
4.	Kum. G Sravani	GF in Botany	Member	
5.	Sri P Ramji Bheema Rao	GF in Commerce	Member	

13. Energy Conservation Committee:

1.	Sri K G Venkatesh	Lec in Chemistry	Convenor	
2.	Sri M Naga Mohana Rao	Lec in Physics	Member	
3.	Dr. P Anand	GF in Commerce	Member	
4.	Sri B Niranjana	GF in Lib. Sci.	Member	

14. RTI/ Press and Public Relation Committee:

1.	Dr K Vasudha	Principal	P.I.O	
2.	Sri SRB Chakravarthy	Lecturer in English	A.P.I.O	
3.	Sri D Ravi Kumar	Lecturer in Telugu	Member	
4.	Sri B Sunil Bharat Chand	Senior Assistant	Member	

15. Restructured/IT initiatives, Website Maintenance, CC**Cameras,VirtualClass Rooms& OTLP/ FRS committee:**

1.	Smt. M Siva Kumari	Lec. in Comp.Appl.	Convenor	
2.	Sri. Ch. Srinu	GF in Commerce	Co-Convenor	
3.	Sri G Durga Prasad	GF in Mathematics	Member	
4.	Sri. B Niranjan	GF in Library	Member	

16. Scholarship/Jnanabhumi Portal Committee:

1.	Sri K G Venkatesh	Lecturer in Chemistry	Convenor	
2.	Sri B V V Satish	GF in Zoology	Member	
3.	Sri Ch Srinu	GF in Commerce	Member	
4.	Sri P Ramji Bhima Rao	GF in Commerce.	Member	
5.	Smt M J Sahaja	Office Subordinate	Member	

17. Furniture/Stock Verification Committee:

1.	Sri SRB Chakravarthy	Lec in English	Convenor	
2.	Sri M Ganesh	GF in Chemistry	Member	
3.	Sri B V V Satish	GF in Zoology	Member	
4.	Dr P Anand	GF in Commerce	Member	

18. Inclusive Centre Committee:

1.	Sri K G Venkatesh	Lec in Chemistry	Convenor	
2.	Sri M Naga Mohana Rao	Lec in Physics	Convenor	
3.	Dr. P Anand	GF in Commerce	Member	
4.	Sri B Niranjan	GF in Lib. Sci.	Member	

19. CSP/Internship Committee:

1.	Smt. M Siva Kumari	Lecturer in Comp. Appl.	Convenor	
2.	Sri S R B Chakravarthy	Lecturer in English	Member	
3.	Smt. J S Suneetha Kumari	GF in History	Member	
4.	Sri K G Venkatesh	Lecturer in Chemistry	Member	
5.	Sri D Ravi Kumar	Lecturer in Telgu	Member	

20. SC/ST Committee:

1.	Sri D. Ravi Kumar	Lec. in Telugu	Convenor	
2.	Sri B Sunil Bharat Chand	Sr. Asst.	Member	
3.	Sri P Ramji Bheema Rao	GF in Commerce	Member	
4.	Smt. K Usha Rani	GF in Forestry	Member	
5.	Kum. S Kumari	GF in Political Science	Member	

21. Career Guidance Committee

1.	Sri. D Ravi Kumar	Lecturer in Telugu	Convenor	
2.	Sri B Niranjan	GF in Library Sciences	Member	
3.	Sri. B V V Satish	GF in Zoology	Member	
4.	Smt. M Siva Kumari	Lecturer in Computer Applications	Member	
5.	Sri K G Venkatesh	Lecturer in Chemistry	Member	

22. Alumni/Parent – Teacher Committee

1.	Sri D Ravi Kumar	Lecturer in Telugu	Convenor	
2.	Sri SRB Chakravarthy	Lecturer in English	Member	
3.	Sri K G Venkatesh	Lecturer in Chemistry	Member	
4.	Sri M Ganesh	GF in Chemistry	Member	

23. College internal problems & Beautification Committee

1.	Sri D Ravi Kumar	Lecturer in Telugu	Convenor	
2.	K Usha Rani	GF in Forestry	Member	
3.	Sri M Ganesh	GF in Chemistry	Member	
4.	G Sravani	GF in Botany	Member	

25. CPDC Committee

1.	Dr K Vasudha	Principal	Chairman	
2.	Sri Vadrevu S S Srinivas	Alumni Member	Secretary	
3.	Sri D. Ravi Kumar	Lecturer in Telugu	Convenor	
4.	Sri. S R B Chakravarthy	Lecturer in English	Member	
5.	Sri K G Venkatesh	Lecturer in Chemistry	Member	
6.	Smt. M Siva Kumari	Lecturer in Computer Applications	Member	

26.APPAR/ABHA ID CARDS Committee/Special tasks (if any)

1	Sri SRB Chakravarthy	Lecturer in English	Convenor	
2	Smt M Siva Kumari	Lecturer in Comp.App	Member	
3	Sri K G Venkatesh	Lecturer in Chemistry	Member	
4	Sri Ch Sreenu	GF in Commerce	Member	
5	Smt J S Suneetha Kumari	GF in History	Member	

In this connection, the convenors should follow the above orders strictly without deviation. If any erroneous found later convenors alone is the responsible.

Principal
GDC, Rampachodavaram.

Station:Rampachodavaram

Date: 05.11.2024.

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